

MUC WOMEN'S COLLEGE, BURDWAN

Notice No: 280

Date: 21.09.2017

The IQAC in its recent meeting adopted certain very important academic resolutions. The cooperation of the faculty is earnestly solicited for proper implementation of the resolutions. The major decisions and the dateline for implementation are given below:

1	Summing up books/chapters by advanced learners	Task to be given to learners within 23.09.17	Corrected assignment to be submitted to Library within 31.10.17
2	Sending Seminar proposal to funding agencies	Proposal to be prepared within 31.10.17	Proposal to be submitted by 15.11.17
3	Use of virtual classroom	Roster of lectures to be prepared by 23.09.17	Lecture series to start after the Puja Holidays
4	Introducing/Repeating Add-on Course (30 hrs)	Notification to be made departmentally within 18.10.17	To be introduced within 15.12.17
5	Feedback on Curriculum (CBCS) by the faculty	Departments to review all syllabus & identify course outcome & prepare a report	To be mailed to IQAC coordinator & Principal within 31.10.17
6	Mentoring of STUDENTS (All faculty Full Time/CWTT/PTT)	IQAC to take initiative in grouping the students and identifying their Mentors. This is to be done within 18.07.17	Mentoring to start after 23.09.17
7	Evaluation of teachers (including CWTT/PTT) by General Course students	To identify 10 students on the basis of regularity of attendance of classes within 31.12.17	IQAC to assist the Principal in collecting feedback from General Course students
8	Free coaching for needy students	Teachers to collect data from students who need free coaching & the course component for which coaching is sought. This may be done through a questionnaire within 18.10.17.	On the basis of student demand, time table for coaching will be prepared with the consent of willing teachers/alumni & ex-teachers.

Sd/-

Principal

M U. C. Women's College

Burdwan